

**DEPARTMENT OF INFORMATION RESOURCES
OPEN BOARD MEETING**

Tuesday, January 28, 2021, 10:00 a.m.

Online Video Conference | https://www.zoomgov.com/webinar/register/WN_tHQ6HCeYQFSaJDHDHSNHKg

MINUTES

- PRESENT** Ben Gatzke (Board Chair)
Christian Alvarado
Mike Bell
Stuart Bernstein
Stacey Napier
Jeffrey Tayon
Anh Selissen, *ex-officio*
Nancy Clark, *ex-officio*
Ricardo Blanco, *ex-officio*
- ACTION** *Mr. Gatzke* called the meeting to order at 10:00 a.m., with a quorum present.
- TOPIC** **2. Chair’s Remarks**
- DISCUSSION** *Mr. Gatzke* provided information regarding the virtual meeting operations. *Mr. Gatzke* thanked the departing ex-officio members for their service.
- MOTION** A motion was made to approve the board meeting minutes of November 10, 2021 by *Mr. Bell* and *seconded by Mr. Alvarado*.
- ACTION** The motion was unanimously approved.
- TOPIC** **3. Executive Director’s Report on Agency Performance**
- DISCUSSION** Ms. Amanda Crawford, Executive Director, provided an overview update on the performance of the Agency. Ms. Crawford thanked the departing ex-officio members for their service. Ms. Crawford provided an overview of how the 2021 Texas Legislative Session is proceeding one month into the session and DIR is following the technology and contracting related bills, including the state budget. Ms. Crawford introduced the newest members to the DIR staff and announced Ms. Kate Fite as DIR General Counsel.
- TOPIC** **4. Finance Update**
- DISCUSSION** Mr. Nick Villalpando, Chief Financial Officer, provided an update on FY21 Q1 results for the agency, including operating results and fund balances. Additionally, Mr. Villalpando presented three budget amendment items for FY21.

MOTION A motion was made to approve budget amendments 1 and 2, to increase Gross Revenue, Cost of Services, and Operating Revenue for Data Center Services and Communication Technology Services. Board approval will be contingent on approval of fiscal year 2021 Request to Exceed appropriations by the Legislative Budget Board by *Ms. Napier* and *seconded by Mr. Bell*.

ACTION There being no further discussion, the motion was unanimously approved.

MOTION A motion was made to approve budget amendment 3, to increase Federal Funds, Gross Revenue, and Cost of Services for Federal Cares Act Funding received for purchase of laptops distributed to state agencies to facilitate remote working in response to the COVID-19 pandemic by *Mr. Tayon* and *seconded by Mr. Bernstein*.

ACTION There being no further discussion, the motion was unanimously approved.

TOPIC **5. Chief Procurement Office Update**

DISCUSSION Ms. Aiko Neill, Director of Contract Management Office, presented one action item related to contract amendment to Managed Security Services (MSS) Contract with AT&T Corp. (AT&T).

MOTION A motion was made to approve Amendment Number 9 to AT&T Contract [DIR-MSS-SCP-001] to exercise a two (2) year renewal, clarify MSA, expand SMDM capabilities, and delegate authority to the Executive Director or their designee to execute contract amendment by *Mr. Bell* and *seconded by Ms. Napier*.

ACTION There being no further discussion, the motion was unanimously approved.

DISCUSSION Mr. Hershel Becker, Chief Procurement Officer, provided an update on the Chief Procurement Office activities across FY21 thru Q1, including an update on Cooperative Contracts, the HUB Report and outreach efforts.

TOPIC **6. Chief Technology Office Update**

DISCUSSION Mr. John Hoffman, Chief Technology Officer, and Deputy State Chief Information Officer, presented 2022-2026 State Strategic Plan requirements and the State Strategic Plan Advisory Committee.

MOTION A motion was made to approve the 2022-2026 State Strategic Plan Advisory Committee Nominees as presented in the January 28, 2021 board materials by *Mr. Alvarado* and *seconded by Mr. Tayon*.

ACTION There being no further discussion, the motion was unanimously approved.

TOPIC **7. Office of General Counsel Update**

DISCUSSION Ms. Kate Fite, General Counsel, presented an emergency rule adoption for 1 TAC Chapter 215 – Statewide Technology Centers for Data and Disaster Recovery Services § 215.13 Data Center Services.

MOTION A motion was made to adopt the emergency rule amendment to 1 TAC § 215.13 concerning Data Center Services and authorize publication of the notice of adoption for 1 TAC § 215.13 in the Texas Register by *Ms. Napier* and *seconded by Mr. Bell*.

ACTION The motion was unanimously approved.

TOPIC **8. Chief Operations Office Update**

DISCUSSION Mr. Dale Richardson, Chief Operations Officer, provided an update on operational performance for the Shared Technology Services Program, Texas.gov, Communications Technology Services Program, and the Capitol Complex Telephone System.

TOPIC **9. Chief Information Security Office Update**

DISCUSSION Ms. Nancy Rainosek, Chief Information Security Officer, presented an update on points of interest, legislative reports, and Statewide Information Security Program Penetration Tests and Agency Participation.

TOPIC **10. Chief Data Office Update**

DISCUSSION Mr. Ed Kelly, Chief Data Officer, provided an FY21 Q1 update on DIR’s activities in working and supporting customers in response to the COVID-19 pandemic. Mr. Kelly gave an update on the Open Data Portal growth, utilization, and prospective customer onboarding process.

TOPIC **11. Program Development Office Update**

DISCUSSION Ms. Endi Silva, Director of Program Development, provided an update on the number of design requests and publications received by the Program Development team, social media highlights, outreach updates and discussion, and the DIR website redesign.

TOPIC **12. Public Testimony**

No public testimony

MOTION A motion was made to adjourn the meeting by *Ms. Napier* and *Mr. Tayon* seconded the motion.

ACTION The meeting adjourned at 11:20 a.m.

Approved by the Board Chair:

Ben Gatzke, Chair

Date