

**DEPARTMENT OF INFORMATION RESOURCES
OPEN BOARD MEETING**

Thursday, May 7, 2020, 10:00 a.m.

Online Video Conference | https://zoom.us/webinar/register/WN_yZ_YJVBgSySDz2AfKQduUg

MINUTES

- PRESENT** Ben Gatzke (Board Chair)
Christian Alvarado
Mike Bell
Stuart Bernstein
Stacey Napier
Jeffrey Tayon
Kara Thompson
Anh Selissen, *ex-officio*
Nancy Clark, *ex-officio*
Ricardo Blanco, *ex-officio*
- ACTION** *Mr. Gatzke called the meeting to order at 10:01 a.m., with a quorum present.*
- TOPIC** **2. Chair’s Remarks**
- DISCUSSION** *Mr. Gatzke provide information regarding the virtual meeting operations.*
- Mr. Gatzke welcomed Ricardo Blanco to the DIR Board of Directors.*
- MOTION** A motion was made to approve the board meeting minutes by *Ms. Thompson and seconded by Mr. Alvarado.*
- ACTION** The motion was unanimously approved.
- TOPIC** **3. Executive Director Update**
- DISCUSSION** Ms. Amanda Crawford, DIR’s Executive Director, welcomed Mr. Ricardo Blanco to the DIR Board of Directors. Ms. Crawford introduced the newest members of the DIR staff and announced the retirement of Mr. Todd Kimbriel from the Department of Information Resources.
- Ms. Crawford provided an update on the agency’s response to COVID 19 and the specific efforts made to assist the State of Texas.
- DISCUSSION** Mr. Todd Kimbriel, Deputy Executive Director, made brief comments regarding his time at DIR and his retirement.

TOPIC **4. Finance Update**

DISCUSSION Mr. Nick Villalpando, Chief Financial Officer, provided an update on FY20 Q2 as well as operating results and fund balance as of February 29, 2020. Mr. Villalpando discussed the impact of COVID 19 and expectations on DIR’s budget.

TOPIC **5. Internal Audit Update**

DISCUSSION Ms. Paige Buechley, Chief Audit Executive, provided an update on the State Auditor’s Office Reports, including the SAO Audit of Financial Processes at DIR, and discussed completed audits at DIR. Ms. Buechley responded to questions from the board.

Mr. Villalpando discussed the asset management priority findings that the SAO reported and took questions from the board. Ms. Crawford provided additional comments.

MOTION A motion was made to approve the Audit Report: “A Follow-Up Audit Report on the Implementation Status of Prior Audit Recommendations” by *Ms. Napier* and *Ms. Thompson* seconded the motion.

ACTION There being no further discussion, the motion was unanimously approved.

MOTION A motion was made to approve the Audit Report: “Financial Audit of COOP Vendor” by *Ms. Thompson* and *Mr. Bernstein* seconded the motion.

ACTION There being no further discussion, the motion was unanimously approved.

TOPIC **6. Chief Procurement Office Update**

DISCUSSION Ms. Aiko Neill, Director of Contract Management, joined by Ms. Colleen Berkley, Chief Procurement Office; Ms. Sally Ward, Chief Operations Office; Mr. Mark Howard, General Counsel’s Office; and Ms. Jodie Erickson, Chief Finance Office, presented four action items and answered questions from the board.

MOTION A motion was made to approve the amendment to Capgemini America, Inc. Contract [DIR-ESS-MSI-407] to modify the MSI requirements, and delegate authority to Executive Director or designee to execute contract amendment by *Mr. Bell* and *Ms. Napier* seconded the motion.

ACTION There being no further discussion, the motion was unanimously approved.

MOTION A motion was made to approve award of Next Gen DCS Mainframe Services contract [DIR-MFS-MSA-439] to Atos Governmental IT Outsourcing Services, LLC, and delegate authority to Executive Director or designee to execute contract by *Mr. Tayon* and *Mr. Bernstein* seconded the motion.

ACTION There being no further discussion, the motion was unanimously approved.

- MOTION** A motion was made to approve award of Next Gen DCS Public Cloud Manager contract [DIR-PCM-MSA-436] to Rackspace, US, Inc. and delegate authority to Executive Director or designee to execute contract by *Ms. Napier* and *Mr. Alvarado* seconded the motion.
- ACTION** There being no further discussion, the motion was approved with 6 voting to approve and 1 abstention. *Ms. Kara Thompson* abstained from voting on this motion.
- MOTION** A motion was made to approve Data Center Services (DCS) Network Services contract [DIR-NET-MSA-001] to CyrusOne LLC and delegate authority to Executive Director or designee to execute contract by *Ms. Thompson* and *Ms. Napier* seconded the motion.
- ACTION** There being no further discussion, the motion was unanimously approved.
- DISCUSSION** *Ms. Amy Pfluger*, Director of Contract Services, provided an update on Cooperative Contract Sales for FY19/FY20 thru Q2.
- DISCUSSION** *Ms. Lynn Hodde*, HUB Coordinator, provided the HUB Report for FY20 thru Q2 and HUB outreach efforts.
- TOPIC** **7. General Counsel Update**
- DISCUSSION** *Ms. Christi Brisky*, Assistant General Counsel, presented a notice of rule review, 1 TAC Chapter 209 – Minimum Standards for Meetings Held by Videoconference. Additionally, *Ms. Brisky* presented two proposed amendments, 1 TAC Chapter 204 – Interagency Contracts for Information Resources Technologies and 1 TAC Chapter 216 – Project Management Practices.
- MOTION** A motion was made to approve Notice of Rule Review and authorize publication of the Notice of Rule Review for 1 TAC Chapter 209 in the *Texas Register* for thirty days by *Ms. Napier* and *Mr. Bernstein* seconded the motion.
- ACTION** There being no further discussion, the motion was unanimously approved.
- MOTION** A motion was made to approve the proposed rule amendment and authorize publication in the *Texas Register* for thirty days for public comment the proposed amendment for 1 TAC 204 – Interagency Contracts for Information Resources Technologies by *Ms. Thompson* and *Mr. Alvarado* seconded the motion.
- ACTION** There being no further discussion, the motion was unanimously approved.
- MOTION** A motion was made to approve the proposed rule amendment and authorize publication in the *Texas Register* for thirty days for public comment the proposed amendment for 1 TAC 216 – Project Management Practices by *Ms. Napier* and *Mr. Alvarado* seconded the motion.
- ACTION** There being no further discussion, the motion was unanimously approved.

DISCUSSION Ms. Amanda Crawford thanked the General Counsel’s Office for the hard work and thorough job that they do for the agency.

TOPIC **8. Chief Technology Office Update**

DISCUSSION Mr. John Hoffman, Chief Technology Officer, covered the Agency Strategic Plan for FY 2021-2025, including the components, operational goals, and next steps.

TOPIC **9. Chief Operations Office Update**

DISCUSSION Mr. Dale Richardson, Chief Operations Officer, covered operational response to COVID 19, operational performance metrics for FY20-Q2, and a follow-up on the current status of transition services in relation to the board-approved contracts at the previous board meeting in March as well as the contract approved today. Mr. Richardson also offered words on the retirement of Mr. Todd Kimbriel.

TOPIC **10. Public Testimony**

No public testimony

MOTION A motion was made to adjourn the meeting by *Ms. Napier* and *Mr. Bell* seconded the motion.

ACTION The meeting adjourned at 12:14 p.m.

Approved by the Board Chair:

Ben Gatzke, Chair

Date