

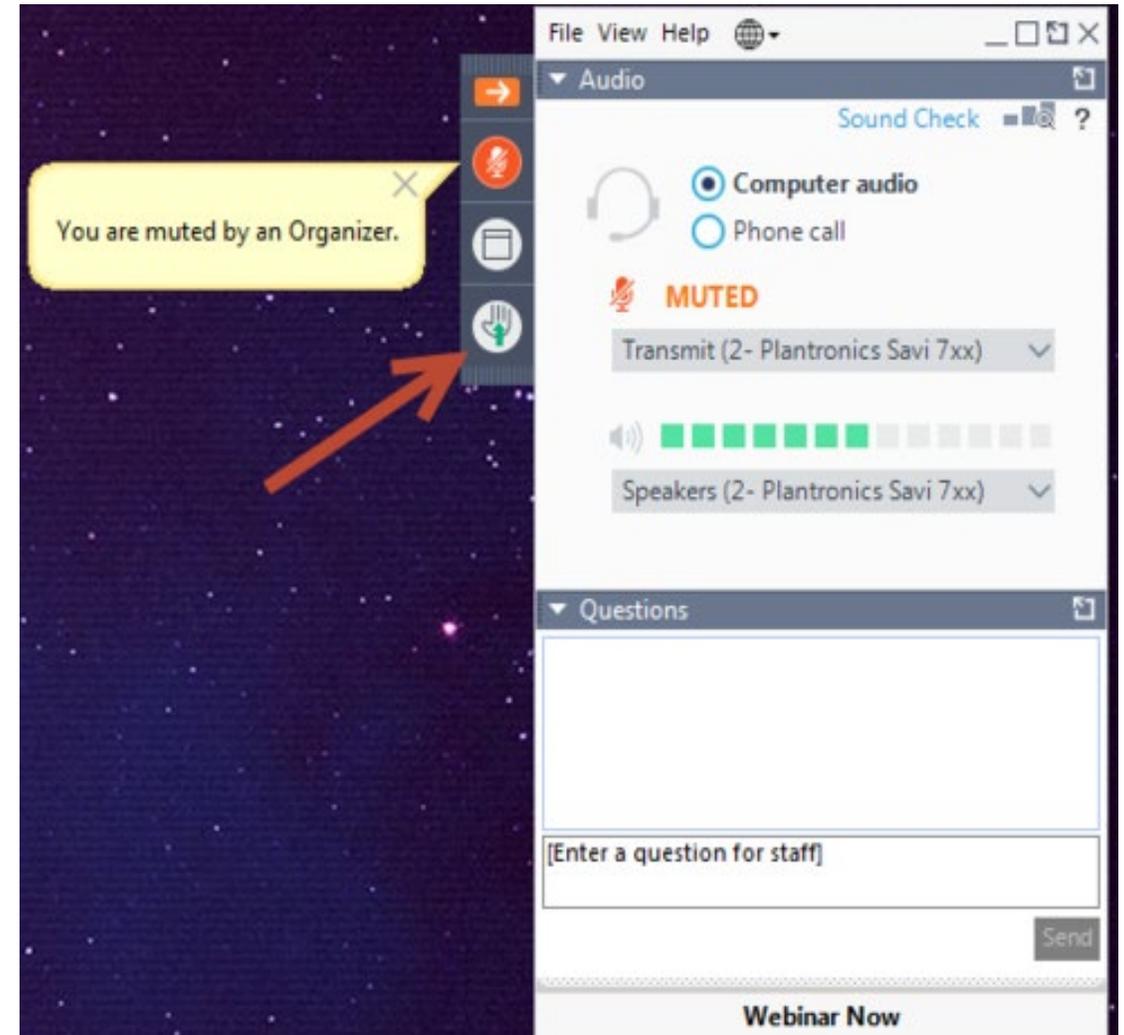
Welcome to: HUB Talk Series with CPA and DIR

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This webinar will be made available along with Questions and Answers at a later date.





HUB

Statewide Historically Underutilized Business Program



Texas Department of Information Resources

Marketing Tips for Success in the HUB Program

AGENDA

- **Welcome & Introductions**
- **Get Started!**
- **Resources for Business Development**
- **Regional Assistance**
- **Questions and Answers**

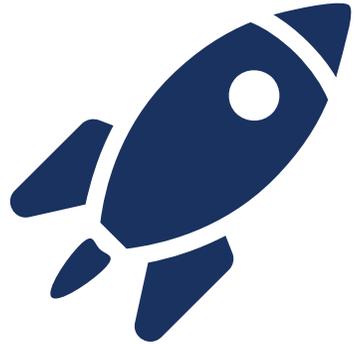
SPEAKERS



Maya Ingram
Statewide HUB Program Manager
Texas Comptroller of Public Accounts



Lynn Hodde, Director
HUB, Outreach and Training
Texas Department of Information Resources



Let's get Started...



Establish your NIGP profile

KNOW YOUR PROCUREMENT IDENTIFICATION MARKERS

- **NIGP – National Institute of Governmental Purchasing Codes**
- **ESBD – Electronic State Business Daily**
- **CMBL – Centralized Master Bidder’s List**
- **Statewide Historically Underutilized Business (HUB) Program**

Statewide Contracts

- [Search Statewide Contracts](#)
- [Contract Development](#)
- [Contract Management](#)
- [Procurement Oversight & Delegation](#)
- [Texas Multiple Award Schedule \(TXMAS\)](#)
- [TxSmartBuy.com](#)
- [DIR Contracts](#)

Procurement Resources

- [Texas Procurement and Contract Management Guide](#)
- [Publications and Forms](#)
- [State Print Services](#)
- [NIGP Commodity Book](#)
- [Search for CMBL/HUB Vendors](#)
- [Statutes and Procedures](#)
- [Grant Management](#)

Vendor Resources

- [Vendor Information Center](#)
- [Centralized Master Bidders List \(CMBL\)](#)
- [Historically Underutilized Business \(HUB\)](#)
- [Modify CMBL/HUB Profile](#)
- [Electronic State Business Daily \(ESBD\)](#)

Training and Policy Development

- [Purchasing/Contract Development \(CTCD\)](#)
- [Contract Manager \(CTCM\)](#)
- [Certification](#)
- [Continuing Education](#)
- [Training and Policy Development FAQ](#)

Government Resources

- [Need Help? Contact the Outreach Team](#)
- [Vendor Performance Tracking System \(VPTS\)](#)
- [Texas SmartBuy Membership Program](#)
- [State Payment Card](#)
- [State Travel Management](#)
- [State Mail Services](#)
- [Vehicle and Fleet Management](#)
- [Retail Fuel Card](#)

SB20

- [Centralized State Purchasing Study](#)
- [State Agency Contract Management Procedures](#)
- [LBB Contracts Database](#)

See what's New

CPA COMMODITY BOOK



Texas Comptroller of Public Accounts
Glenn Hegar

Home Co

Commodity Book

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State of Texas Commodity Code Search

Enter a word or words with blank spaces to match. Matches will contain all words entered.

Search Keywords

Enter Search Criteria

(OR)

Search by class : (3 digits required)

Enter Search Criteria

Search

Reset

[Back To Numeric Index](#)

ELECTRONIC STATE BUSINESS DAILY (ESBD)

- Procurement posting site
- Purchasers **MUST** post procurements opportunities over \$25,000 on the ESBD for the general public to search.
- ESBD searches by Entity, NIGP Codes, and Wording



Sign In

ELECTRONIC STATE BUSINESS DAILY SEARCH

View any solicitation by selecting or entering a field below. Sign in is **NOT** required.
For instructions on submitting bid responses, please review the posting entity's solicitation and attached bid documents.

Solicitations

Awards No Solicitation

Agency/Texas SmartBuy Member Name

Agency/Texas SmartBuy Member Number

Date Range

Status

NIGP Class/Item

Start Date

Keyword Search

Solicitation ID

End Date

Search

Clear Filters

Please only use Google Chrome to navigate this site.

CENTRALIZED MASTER BIDDERS LIST (CMBL)

- **State's Procurement Vendor List**
- **Purchasers will search on the CMBL and HUB Directory List to notify vendors of procurement opportunity**
- **Vendors register and create profile with contact information and NIGP, Class and Item codes**

STATEWIDE HUB PROGRAM

- Texas Government Code §2161 establishes the program and authorizes the Comptroller of Public Accounts to administer the program
- Texas Administrative Code, Title 34, Chapter 20, Subchapter D, Division 1, §20.281 - §20.298, identifies rules
- Statewide HUB Program certifies the HUBs
- Compiles all agency and university expenditure information in a semi-annual and annual Statewide HUB Expenditure Report.
- Provides compliance, training, and outreach assistance to State Agency/University HUB programs.

HUB CERTIFICATION

- **FREE application process includes specific qualifications**
- **4 year certification**
- **HUB Profile is created on HUB DIRECTORY with NIGP codes**
- **Recertification process begins 4 months prior to certification expiration**

REGISTER FOR CMBL OR HUB

[home](#) » [purchasing](#) » [vendor](#) » [registration](#)



MODIFY CMBL/HUB ACCOUNT

To modify your CMBL or HUB account, please go to the [Returning User Login](#) and enter your User ID and password.

When the eSystems Menu page appears, select the "[Manage CMBL and HUB Accounts](#)" link to the right. Next, enter the first 11 digits of your 13-digit VID number for the account you wish to access.

Profile Edits

To update your profile information, click on "Edit Vendor Profile". Please make sure your profile information is accurate. "Missing Information" will appear in profile fields that have not been updated. Profile updates cannot be saved until all required fields have been completed or all fields showing

[COVID-19 Information for Vendors](#)



 **Fraud Alert**

[Log In to eSystems](#)

Related Links

[How to Register for CMBL or HUB](#)

~~[Modify CMBL or HUB Profile](#)~~

[Search Bid Opportunities on ESBD](#)

[CMBL Frequently Asked Questions](#)

[Detailed Instructions for Accessing the Vendor](#)

HUB CERTIFICATION

“Profile is done”

“What resources are available to help me find opportunities?”

PROCUREMENT CONNECTIONS

- CMBL vendor profiles include NIGP Codes
- ESBD procurement postings include NIGP codes
- ESBD matches procurements with vendors by NIGP codes
- Sends email notifications to the CMBL vendors of a procurement opportunity

GOOD FAITH EFFORT IN PROCUREMENT

- HUB GOOD FAITH EFFORT in Procurements
- HUB Certification
- HUB Directory Profile include NIGP Codes

HUB RESOURCE LINKS

- **HUB Calendar of Events**
- **HUB Coordinator List**
- **HUB Expenditure Reports**
- **Additional Link: LBB Contract Search**

HUB RESOURCES

HUB Coordinators Contact List

Pursuant to Texas Government Code, §2161.062(e), state agencies with biennial budgets that exceed \$10 million shall designate a staff member to serve as the Historically Underutilized Business (HUB) Coordinator for the agency. The HUB Coordinator will advise and assist agency executive directors and staff in complying with HUB requirements, facilitating the agency's good faith effort to increase HUB participation, preparing and submitting HUB reports, monitoring contracts for HUB compliance, and coordinating marketing and outreach HUB efforts.

[HUB Coordinator List](#)

It is the responsibility of each agency to provide the Statewide Procurement Division (SPD) with the name, phone number, fax number and e-mail address of their designated HUB Coordinator.

Agency administrative access to [change coordinator information](#) (restricted)

For help, please contact the [Statewide HUB Program](#) or call 888-863-5881.

Small, Minority and Women Business Trade Organizations and Development Centers

Related Links

[HUB Events](#)

[Calendar of Events](#)

[How to Apply for CMBL or HUB](#)

[Modify/Update Account](#)

[Certification Process](#)

[Certification Agreements](#)

[Bid Opportunities](#)

~~[HUB and Business Resources](#)~~

[HUB Reports and Forms](#)

[NIGP Commodity Book](#)

[Delivery Zones and Districts](#)

[HUB Mentor Protégé Program](#)

[Texas Government Code, Chapter 2161](#) 

[Texas Administrative Code, Chapter 20, Subchapter D](#) 



LEGISLATIVE
BUDGET BOARD

HOME

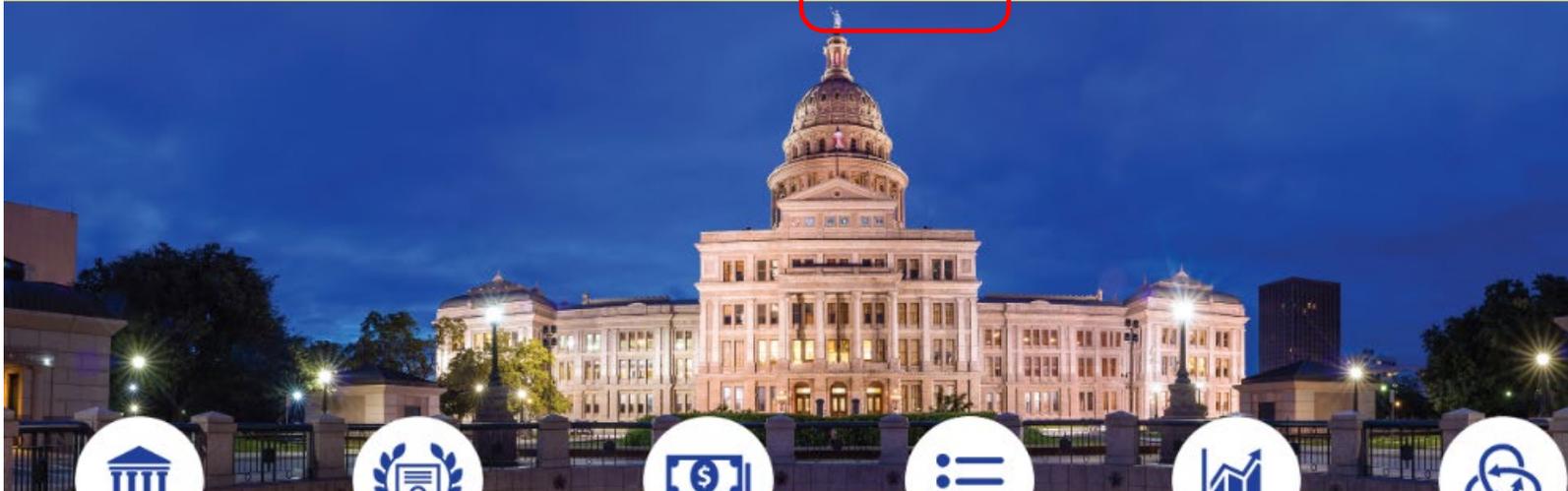
BUDGET

PERFORMANCE REVIEWS

CONTRACTS

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AGENCIES PORTAL



State
Budget
2020-21



86th Legislature
Documents



State Budget
By Program



Staff
Reports



Fiscal Size-Up
Materials



Interactive
Graphics

TEXAS LEGISLATIVE BUDGET BOARD

WWW.LBB.TEXAS.GOV



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Agency
Contract
Reporting



Contract
Database
Search



Contract
Archive
Database



Report
Contract
Issue

LBB Contracts Database

As Reported by State Agencies and Institutions of Higher Education

[LBB Home](#) | [Search](#) | [Help](#) | [Login](#)

Search

Search Tool

Search for contracts by agency, vendor, value and/or contract ID (please use Firefox, Chrome, or IE 9 or newer with compatibility mode turned on)

Fiscal Year:

Agency

Agency: [Agency Search](#)

Only agencies with contracts on file are available to select.

Vendor

Search vendor by Vendor ID:

Or by Vendor Name (at least 3 characters):

Only vendors with contracts on file are

Search of

PROCUREMENT REVIEW

Regular Procurements

- Electronic State Business Daily (ESBD)
- Centralized Master Bidders List (CMBL)
- HUB Good Faith Effort



TEXAS.GOV

WWW.TEXAS.GOV/#COVID19

OTHER SMALL BUSINESS RESOURCES

- **TWC – Texas Workforce Commission**

<https://www.twc.texas.gov/>

- **APTAC – Association of Procurement Technical Assistance Centers**

<https://www.aptac-us.org/find-a-ptac/?state=TX>

OTHER SMALL BUSINESS RESOURCES

- **SBA – Small Business Administration**

<https://www.sba.gov/funding-programs/loans/coronavirus-relief-options>

- **PPP – Paycheck Protection Program**
- **EIDL – (\$10k Loan Assistance)**
- **SBA Express Bridge Loans**
- **SBA Debt Relief**

- **LiftFund – www.liftfund.com**

QUESTIONS



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Texas Comptroller of Public Accounts



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CPA HUB STATEWIDE PROGRAM



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512-305-9849

- **HUB Mailbox:**
StatewideHubProgram@cpa.texas.gov
- **HUB Toll free at 888-863-05881**

TEXAS DEPARTMENT OF INFORMATION RESOURCES HUB PROGRAM



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NEXT HUB TALK SERIES

Wednesday, April 29, 2020

Register today:

<https://attendee.gotowebinar.com/register/2287381515732346891>

THANK YOU