

STATE AGENCY INTERNAL AUDIT FORUM

MEETING MINUTES

Friday, May 25, 2018
8:30 a.m. – 9:30 a.m.
TxDOT 125 East 11th Street
Austin, Texas 78701

8:30 am – MEETING CALLED TO ORDER

Welcome & Introductions:

- Benito Ybarra, SAIAF Chair, welcomed attendees
- Attendee introductions

Minutes from February 16, 2018 meeting for approval:

- No changes offered by attendees
- Vote by Acclamation = unanimous AYE, zero NAY, zero ABSTAIN
- RESULT = ACCEPTED

Committee Updates

SACC Update – Tracey Hall, GLO

- State of Texas is working towards transitioning from Iron Mountain contract
- SACC Sub-committees are not meeting very often and have low attendance
- Suggestions made to re-instate a subcommittee for Finance

Peer Review – Cindy Hancock, TPWD

- There have been requests for more training; will need at least 10 to make a class.
- Email Cindy.Hancock@TPWD.texas.gov if interested in signing up for classes

Information Technology – Sandra Menjivar-Suddeath, DMV

- DIR is on track with audit management software contracts to be available for review by June 1. After Cooperative Agreements are signed, DIR will work on bulk purchases.
- SAO Contract close out to begin on July 2, 2018
- Workgroup collected and identified business requirements for bulk purchase (see Handout)

State Auditor's Office Updates – Jo Dale Guzman, SAO

- Conference is open for registration
 - August 8 and 9, 2018
 - Only 2 tracks, but 8 CPE per day

- Email Jo Dale with training requests / ideas
 - June 1 close on submitting ideas
 - Need 12 to 15 attendees to make a class

Officer / Committee Chair Nominations - Benito Ybarra, TxDOT

- Election will be an online survey this summer
- Email Benny if interested

Other Announcements, Comments, Discussions:

Teacher Retirement System job announcement for Chief Audit Executive

Open Comments

- Tracey Hall, GLO – in need of a Peer Review team for GLO
- Greg Royal, TDI – also in need of a Peer Review team

9:25 AM – MEETING ADJOURNED