



## Request for Exemption from Texas.gov Infrastructure

**T**exas Government Code, Section 2054.113(b), states "A state agency may not duplicate an infrastructure component of TexasOnline unless the department approves the duplication."

The identified components that may not be duplicated are (1) the payment gateway and (2) the eGrants system. DIR, in its capacity as manager of the Texas.gov state internet portal, works with agencies to promote the use of the portal, and where applicable, to determine if an exemption is warranted.

To apply for exemption from the Texas.gov infrastructure, submit a copy of each of the following to [Txgov@dir.texas.gov](mailto:Txgov@dir.texas.gov).

1. A cover letter in the form of an executive summary and
2. A completed Agency Certification Form with required documentation attached.

### Executive Summary

Provide an executive summary that describes the proposal and the reasons that warrant an exemption from the Texas.gov infrastructure. This executive summary must be in the form of a cover letter signed by the agency head or designee.

### Agency Certification Form

The affirmations and documentation required by the form assure that the proposed infrastructure component must:

- Be financially responsible
- Protect citizens' sensitive personal information, and any funds processed by the proposed infrastructure
- Provide for use by people with a disability.
- Integrate seamlessly with the CPA's Uniform Statewide Accounting System (USAS)

### Contact Information

If questions arise regarding the completion of the request or to submit the completed request, email [Txgov@dir.texas.gov](mailto:Txgov@dir.texas.gov). The Agency Contact for the submission will be contacted within five business days.





## Agency Certification Form

### General Information

1. Agency: \_\_\_\_\_
2. Exemption Request Contact Name: \_\_\_\_\_
3. Contact Phone: \_\_\_\_\_ 4. Contact Email: \_\_\_\_\_
5. Which infrastructure component will be duplicated?

6. Is the agency required to use a specific infrastructure component to meet funding requirement? Y/N \_\_\_\_\_

7. Is the infrastructure component already deployed for a different use? Y/N \_\_\_\_\_

8. If so, when was it deployed and for what purpose?

9. Is this request for a *temporary* exemption from Texas.gov infrastructure? Y/N \_\_\_\_\_

10. If so, what is the proposed expiration date? \_\_\_\_\_

### Standards and Compliance

Initial in the column below to affirm that the proposed infrastructure component:

1.		Meets or exceeds state security standards in Texas Administrative Code (TAC) Chapter 202.
2.		Meets or exceeds state accessibility requirements in TAC Chapters 206 and 213.
3.		Meets or exceeds state privacy standards as detailed in Chapter 521, Business and Commerce Code.
4.		Approved by CPA for integration with the Uniform Statewide Accounting System (USAS) in accordance with APS-029.



**Financial Details**

In an attached spreadsheet, provide the financial details of the cost benefit analysis that documents, at a minimum, the following per fiscal year:

- Cost of developing and maintaining the infrastructure component
- Potential savings to the agency
- Quantity and total dollar amount of expected transactions

**Texas.gov Infrastructure Exemption Request Disposition**

Texas.gov Exemption Disposition Summary		
Disposition Type	✓	State Value Assessment Summary
Approved		
Rejected		

DIR EXECUTIVE DIRECTOR		
Signature	Printed Name	Date